

1<sup>st</sup> Time Pass Ltd  
24 Ryegrass Close  
Chatham, Kent, ME5 8JY  
info@1st-timepass.co.uk  
01634 682 813

[WWW.1ST-TIME PASS.CO.UK](http://WWW.1ST-TIME PASS.CO.UK)

**The New Driver & the Instructor Trainer Specialist.**

## **Privacy Policy**

This Privacy Policy is applicable to any personal information, which is given by You to Us ("User Information") via the web site located at [www.1st-timepass.co.uk](http://www.1st-timepass.co.uk) ("Site"). This Policy is devised to help you feel more confident about the privacy and security of your personal details."You" shall mean you, the user of the Site. "We/Us" means 1st Time Pass Training and any member of the 1st Time Pass Training Group of companies "Users" means the users of the Site collectively and/or individually as the context allows.

We process personal data only in strict compliance with all Data Protection legislation.

### **Data Collection**

When using the Site You may encounter areas such as games, competitions, chat forums, shopping or video services where You may be asked to enter User Information. Such User Information will only be used for the purposes for which it was collected, for any other purposes specified at the collection point and in accordance with this Privacy Policy.

### **How we may use your data**

By entering Your User Information, You accept that we may retain Your User Information and that it may be held by Us or any third party company which processes it on Our behalf.

We shall be entitled to use Your User Information for the following purposes:

1. market research, including statistical analysis of user behavior which we may disclose to third parties in depersonalized, aggregated form.
2. in order to enable Us to comply with any requirements imposed on us by law.
3. in order to send You periodic communications (this may include e-mail), about features, products and services, events and special offers. Such communications from Us may include advertising for third party companies or organizations.

**For your convenience you can withdraw consent by replying to the ‘unsubscribe’ link in e-mails from us.**

Please also note that we do not disclose your personal information to third parties to enable them to send you direct marketing without your permission to do so.

## **Cookies**

You should be aware that information and data may be automatically collected through the use of Cookies. “Cookies” are small text files that store basic information that a web site can use to recognize repeat site visits and as an example, recall your name if this has been previously supplied. We may use this to observe behavior and compile aggregate data in order to improve the Site, target the advertising and assess general effectiveness of such advertising.

Cookies do not attach to Your system and damage Your files. If You do not want information collected through the use of Cookies, there is a simple procedure in most browsers that allows You to deny or accept the Cookie feature. Note, however, that ‘personalized’ services may be affected if the cookie option is disabled.

## **Security and Data Retention**

Security is very important to Us. Secure Socket Layer (“SSL”) encryption technology is used for protection of information in transit for any sensitive transactions such as payments. Additional security procedures are in place to protect the confidentiality, integrity and availability of Your User information.

We will comply with all relevant Data Protection legislation in relation to the period for which We retain any information You disclose to us.

## **Updates**

You may notify Us of any updates, amendments and corrections to previously collected User Information by using the Contact Form in the Contact Us section of the site.

We may change this privacy policy from time to time and you should check these regularly. Your use of the 1<sup>st</sup> Time Pass Site will be deemed an acceptance of the privacy policy existing at that time.

## **Contact**

Any queries or comments about this policy should be forwarded to [info@1st-timepass.co.uk](mailto:info@1st-timepass.co.uk)


Any site that you may connect to from here is not covered by this Privacy Policy.

## **How can we help?**

If you are considering training for a new career as a driving instructor please give us a ring, we would be delighted to offer any help and advice you need. 01634 682 813

# 1st Time Pass Ltd.

The learner driver & instructor trainer specialist.

 **01634 682 813**

Text: **07737 164 443**

 [\*\*info@1st-timepass.co.uk\*\*](mailto:info@1st-timepass.co.uk)

 [\*\*www.1st-timepass.co.uk\*\*](http://www.1st-timepass.co.uk)

**Company Registered in England  
Number 7011248**

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